

GOVERNEMENT OF ASSAM  
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT

No.FEA (SFC) ~~177~~ 2010/140

Dated Dispur August 24, 2011

To:

1. The Secretary,  
Government of India,  
Ministry of Panchayati Raj,  
Krishi Bhawan, New Delhi - 110 001.
2. The Secretary,  
Government of India,  
Ministry of Urban Development,  
Nirman Bhavan, New Delhi - 110 011.
3. The Director (FCD),  
Government of India,  
Ministry of Finance, Department of Expenditure,  
Finance Commission Division,  
Block-11, 5<sup>th</sup> Floor,  
CGO Complex, Lodi Road, New Delhi - 110 003.

Subject: **13<sup>th</sup> Finance Commission Performance Grant for Local Bodies -  
Compliance of Conditions.**

Sir,

In inviting a reference to the subject quoted above, I am directed to furnish information, along with requisite certificates/documents on compliance with conditions for drawal of Performance Grant as per **Annexure-VI**. Government of Assam could not furnish information on the status of compliance of performance grant for local bodies under the 13<sup>th</sup> FC award by 31<sup>st</sup> March 2011 on the following grounds:

1. As the Assembly election code of conduct was in force from 01.03.2011, full fledged Budget for 2011-12 of Government of Assam was passed by the State Assembly during July Session of 2011 after formation of new Government in May 2011. As a result, preparation of Supplement to Budget Documents for Local Bodies could not be prepared before 31.03.2011.
2. Finance Department of Government of Assam has taken up the matter with Panchayat & Rural Development Department and Urban Development Department for amendment of their respective Assam Panchayat Act 1994 and Assam Municipal Act, 1956 for incorporation of provision for placement of CAG Report on Local Bodies and Local Fund Audit Report on Local Bodies in the State Legislature. Since amendment of the Acts will take time, Accountant General, Assam could not issue certificate regarding placement of CAG's Audit Report in the State Legislature before 31.03.2011. However, Principal Accountant General, Assam has issued certificate dated 25.07.2011 to this effect stating that State Government has agreed to lay the Audit Report of the CAG of India and the Report of the Director of Audit (Local Fund), Assam on Local Bodies before the State Legislature.
3. Publication of Gazette Notification for constitution of State Level Property Tax Board and Service Delivery Benchmarks of core services of all municipalities and Corporation in the State could not be made by 31<sup>st</sup> March 2011, as the election code of conduct for Assembly election in Assam was enforced from 1<sup>st</sup> March, 2011 to till declaration of election result.

In view of above, you are requested to kindly consider the matter and release the first instalment of Performance Grant for 2011-12 to Assam immediately.

Yours faithfully,

  
Commissioner and Secretary  
Finance Department.

**ANNEXURE-VI**  
**INFORMATION REGARDING COMPLIANCE OF CONDITIONS FOR DRAWAL OF PERFORMANCE BASED GRANT FOR LOCAL BODIES UNDER THE THIRTEENTH FINANCE COMMISSION (2011-12 TO 2014-15) – AS ON MARCH 31, 2011.**

Conditions	Corresponding paras in guidelines	Status of Compliance (Documents/Certificates to be enclosed wherever required in support of the compliance.
1. General Conditions	Paras 6.1 and 6.2	<p>6.1 Panchayats and ULBs exist in Assam as per the provisions of Articles 243B and 243 C and 243Q and 243R of the Constitution respectively. Elected bodies exist in PRIs and ULBs in Assam.</p> <p>6.2 Release of any instalment may be made subject to submission of Certificate that previous instalment has been transferred to local bodies along with RBI Bank Rate interest in case of delayed transfer of funds to local bodies beyond the stipulated period.</p>
2. Finance, Accounts and Budget	Paras 6.4.2 & 6.4.3.	<p>6.4.2 : Supplement to Budget Documents for PRIs and ULBs for 2011-12 is furnished at <b>Annexure-I.</b></p> <p>6.4.3 : Model Accounting System (PRIYA Soft) developed by Ministry of Panchayati Raj, Government of India has been implemented by Panchayat &amp; Rural Development Department, Government of Assam. Certificate to this effect is furnished at <b>Annexure-II.</b></p> <p>C&amp;AG of India's prescribed eight data based formats have been adopted and implemented by Panchayat &amp; Rural Development of Government of Assam in pursuance of Government of India's letter No.11019/704/08-Pol-2 dtd.14/05/2011. Certification in this respect is furnished at <b>Annexure-III.</b></p> <p>Assam Municipal Accounting Manual based on the National Municipal Accounts Manual has been adopted by the State Government vide Notification No.UDD(M) 31/2008/195 dated 30.03.2011 except the areas in which Part-IX A of the Constitution is not applicable. Copy of the Notification is furnished at <b>Annexure – IV.</b></p>


3. Audit of PRIs/ULBs	Para 6.4.4	Government of Assam has made entrustment of Technical Guidance & Supervision (TGS) of PRIs and ULBs to CA&G vide letter No.FEA(SFC) 66/2009/164 dated 03/05/2011. There is no provision in the Assam Panchayat Act, 1994 and Assam Municipal Act, 1956 for placement of CAG's Annual Technical Inspection Report on local bodies and Annual Report of the Director of Audit (Local Fund) on local bodies before the State Legislature. Finance Department has already taken up the matter with the concerned line departments for amendment of respective Act/Rule for making provision for laying down the audit report on local bodies before the State Legislature. In this connection, certification from the Principal Accountant General, Assam has been furnished at <b>Annexure - V</b>
4. Ombudsman	Para 6.4.5	State Lok Ayukta under the Assam Lok Ayukta and Up-Ayukta Act, 1985 have covered the functionaries of Local Bodies for both General Areas and Sixth Schedule Areas for investigation into the complaints of corruption and maladministration against the functionaries of local bodies, both elected members and officials and recommend suitable action. In this respect, Certification from Panchayat & Rural Development Department and Urban Development Department of Assam have been furnished at <b>Annexure-II &amp; VI.</b>
5. Electronic Transfer of Funds within 5 days.	Para 6.4.6	Finance Department transfers funds of 13 <sup>th</sup> Finance Commission to Commissioner of Panchayat & Rural Development, Assam for PRIs, and Director of Municipal Administration, Assam for ULBs. In addition to that, Finance Department transfers funds of 13 <sup>th</sup> Finance Commission to Guwahati Municipal Corporation directly. After that Commissioner of Panchayat & Rural Development, Assam and

		Director of Municipal Administration, Assam transfer funds to local bodies through the Treasury Office, Dispur and the State Bank of India, Dispur, to the respective Bank Account of local bodies having Bank Accounts in State Bank of India. In this connection, certificate from Finance Department of Government of Assam is furnished at <b>Annexure-VII.</b>
6. State Finance Commissions	Para 6.4.7	Government of Assam has prescribed through the Assam Finance Commission (Miscellaneous Provision) Act, 1995 the qualifications of persons eligible for appointment as members of the State Finance Commission consistent with Article 243 I (2) of the Constitution. The relevant Act has been furnished at <b>Annexure- VIII.</b>
7. Levy of Property Tax	Para 6.4.8	As per Section 28, 57 & 95 of Assam Panchayat Act 1994, provision has been made to levy taxes on the Houses, Cinema Halls , Brick Klins, Saw Mills etc. which has been implemented in the PRIs. Certification in this respect is furnished at <b>Annexure – II.</b> Under Section 68 of Assam Municipal Act 1956, the Urban Local Bodies are fully authorized to levy Property Tax. Certificate to this effect is furnished at <b>Annexure – IX.</b>
8. Property Tax Board	Para 6.4.9	Urban Development Department of Government of Assam has constituted a common State Level Property Tax Board for Municipalities and Guwahati Municipal Corporation vide Gazette Notification No.UDD (M) 31/2008/199 dated 31.03.2011 with work plan. Copy of Gazette Notification is furnished at <b>Annexure – X.</b>
9. Service Delivery Benchmark	Para 6.4.10	Service delivery benchmarks to be achieved by all Municipalities in Assam have been notified in the same Gazette Notification No.UDD (M) 31/2008/199 dated 31.03.2011. Copy of Gazette Notification is furnished at <b>Annexure-X.</b> Copies of Service Delivery Benchmarks for

		Guwahati Municipal Corporation are furnished at <b>Annexure-XI.</b> Gazette Notification to this effect will be published soon.
10. Disaster Management.	Para 6.4.11	This condition is not applicable for Guwahati Municipal Corporation as the population of the Corporation was less than 1 million as per 2001 Census.

Special Areas Performance Grant for Sixth Schedule Areas.


Conditions	Corresponding paras in guidelines	Status of Compliance (Documents/Certificates to be enclosed wherever required in support of the compliance.
1. Audit	6.5.1 (i)	Certification from the C&AG is furnished at Annexure - VI.
2. Ombudsman	6.5.1 (iii)	The Assam Lokayukta and Upa-Lokayuktas Act, 1985 (With Amendments) will serve the purpose. Copy of the Act is at Annexure - VII.
3. Transfer of Funds	6.5.1 (iv)	State Government transfer the funds of 13 <sup>th</sup> Finance Commission for local bodies under Sixth Schedule Areas to the Principal Secretaries of three Sixth Schedule Areas in the State for the local bodies on receipt of funds from the Government of India.

  
 COMMISSIONER & SECRETARY,  
 GOVERNMENT OF ASSAM,  
 FINANCE DEPARTMENT.



Certification on compliance of the conditions by Panchayat & Rural Development Department in the Govt. of Assam for availing Performance Grant under Thirteenth Finance Commission.

1. The Model Accounting System (PRIAsoft) developed by MoPR, GoI, has been implemented by the Panchayat & Rural Development Department in the Govt. of Assam in pursuance of GoI's letter No.M-11011/54/2009-P&C(AR) dtd. 2<sup>nd</sup> October 2009, which has been developed in consultation with C&AG.
2. State LoK Ayukta under the Assam LoK Ayukta and Up-LoK Ayukta Act, 1985 includes the functionaries of local bodies for investigation under the Act into the complaints of corruption and maladministration against these functionaries.
3. As per Section 28, 57 & 95 of the Assam Panchayat Act, 1994, provision has been made to levy Taxes on the houses, Cinema halls, Brick Kilns, Saw mills etc which has been implemented in the PRIs.

 25/3/11  
Principal Secretary to the Govt. of Assam,  
Panchayat & Rural Development Department.

**Certification on Compliance of the adoption of CAG's prescribed Eight Data Base formats for availing performance Grant under Thirteenth Finance Commission.**

1. The CAG's prescribed Eight Data Base formats has been adopted and implemented by P & R.D Department in the Govt. of Assam in pursuance of Govt. of India's letter No 11019/704/08-Pol-2 Dtd 14/05/2011.

  
Principal Secretary, P & R.D Department.

Annexure - IV

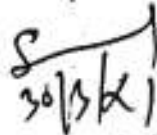
GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR :: GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/195: It is for information of all concerned, that the Governor of Assam in conformity with paragraph 10.116 of the recommendations of the Thirteenth Finance Commission, is pleased to adopt the Assam Municipal Accounting Manual, based on the National Municipal Accounts Manual in respect of all Municipal Boards and Town Committees of the State (other than the areas in which Part IX A of the Constitution is not applicable).


  
Principal Secretary to the Govt. of Assam  
Urban Development Department

Dated, Dispur the 30<sup>th</sup> March, 2011.

Memo No. UDD(M)31/2008/195-A

Copy to:-

1. ✓ The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

  
Secretary to the Govt. of Assam  
Urban Development Department





REGISTERED

Annexure - V

30

कार्यालय, प्रधान महालेखाकार ( लेखा परीक्षा ), असम  
OFFICE OF THE  
PRINCIPAL ACCOUNTANT GENERAL (AUDIT), ASSAM

No. LBAA/TGS/TFC/2009-10/1057

dt. 22/7/11

To

The Principal Secretary to the Government of Assam  
Finance Department, Assam Secretariat  
Dispur, Guwahati 781006.

EA  
25 JUL 2011  
2902  
29/7/11  
Principal Secy. G. of Assam  
Finance Dept.

Subject:- Performance based Incentive Grants to Local Bodies - Issue of Certificate regarding.

Sir,

I am to state that para 10.161 (ii) of the 13 Finance Commission Report requires that the State Government puts in place an audit system for the Local Bodies and that the Comptroller and Auditor General of India is entrusted with Technical Guidance and Support (TGS) over the audit of all Local Bodies in the State. It has also been stated that the State Government is to ensure that Audit Report/Annual Technical Inspection Report of the CAG as well as Report of the Director of Audit, Local Fund, Assam on Local Bodies are laid before the State Legislature. Compliance with these condition by the State Government is to be certified by the CAG of India for Performance based Incentive Grants under 13 FC Award.

Till date no request has been received from the State Government for issue of the certificate in this regard. Further, copies of orders/notifications etc requested vide this office DO No. LBAA/TGS/TFC/2009-10/650 dated 29/6/11 are still awaited from your end.

However, a certificate for performance based incentive Grants to LBs with validity for the year 2011-12 is forwarded herewith for necessary action at your end.

Encl:- as stated.

Yours faithfully,

Principal Accountant General

RO (ED)  
29.7.11  
SRO (ALS)  
2101  
29/7/11

RO (SP)  
1/08/11

(91)

### CERTIFICATE

Subject:- Entrustment of TGS over audit of all Local Bodies and laying of Annual Technical Inspection Report/CAG Report on Local Bodies before the State Legislature.

Ref: 1. Para 10.161 (ii) of the 13<sup>th</sup> Finance Commission Report submitted to Government of India in December 2009.  
2. OM No. 12 (2) FCD/2010 dated 23 September 2010 regarding Implementation of recommendation of Thirteenth Finance Commission.  
3. State Government letter No. FEA (SFC) 66/209/164 dtd. 03/5/11 regarding entrustment of TGS of PRIs/ULBs to CAG pursuant to 13 FC Report.

Certified that the Comptroller and Auditor General of India (CAG) has been entrusted with Technical Guidance and Support over the audit of all the tiers and categories of Local Bodies in the State of Assam. Further, the State Government has agreed to lay the Audit Report/Annual Technical Inspection Report of the CAG and Report of the Director of Audit, Local Fund, Assam on Local Bodies before the State legislature.

This certificate is valid for receiving General Performance Grant during the year 2011-12.

  
Principal Accountant General

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR : GUWAHATI-6

CERTIFICATION IN RESPECT OF LOCAL BODY OMBUDSMEN.

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/196: This is to certify that, the functionaries of the Urban Local Bodies of the State, both elected members and officials are fully covered under the provisions contained in sub-clauses (viii) and (xi) of clause (b) of Section 2 of the Assam Lokayukta and Upa-Lokayuktas Act, 1985, for looking into the complaints of corruption and maladministration against them. The State Government desire to continue the present system.

  
30/3/21  
*Principal Secretary to the Govt. of Assam*  
Urban Development Department

Memo No. UDD(M)31/2008/196-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-


1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

  
30.3.11  
*Secretary to the Govt. of Assam*  
Urban Development Department

Annexure - VII

CERTIFICATE

Certified that Finance Department transfers funds of 13<sup>th</sup> Finance Commission to Commissioner of Panchayat & Rural Development, Assam for PRIs, and Director of Municipal Administration, Assam for ULBs directly. In addition to that, Finance Department transfers funds of 13<sup>th</sup> Finance Commission to Guwahati Municipal Corporation directly. On receipt of funds from the Finance Department, Commissioner of Panchayat & Rural Development, Assam transfers funds to the Chief Executive Officers (CEOs) of Zilla Parishads at district level in Assam and CEOs of Zilla Parishads transfer funds to the respective Bank Accounts of Achalaik Panchayat and Gaon Panchayats on advice slip. In case of ULBs on receipt of funds from the Finance Department, Director of Municipal Administration, Assam transfer funds through the Treasury Office, Dispur and the State Bank of India, Dispur, to the respective Bank Account of ULBs having Bank Accounts in State Bank of India.

  
COMMISSIONER & SECRETARY,  
GOVERNMENT OF ASSAM,  
FINANCE DEPARTMENT

পঞ্জিকৃত নম্বৰ ৪১২

Registered No. A-12



# THE ASSAM GAZETTE

অসমপত্ৰ

## EXTRAORDINARY

প্ৰতি কৰ্তৃকৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY AUTHORITY

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No. 79 **দিবপুৰ** মঙ্গলবাৰ 18 এপ্ৰিল, 1995, 28 চ'ত, 1917 (শক)  
No. 79 **Dispur, Tuesday, 18th April, 1995, 28th Chaitra,**  
1917 (S.B.)

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GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

LEGISLATIVE DEPARTMENT : LEGISLATIVE  
BRANCH

NOTIFICATION

The 18th April, 1995

No. LGL. 112/94/24. —The following Act of the Assam Legislative Assembly which received the assent of the Governor is hereby published for general information.

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ASSAM ACT No. VI OF 1995

(Received the assent of the Governor on 18th April, 1995)

THE ASSAM FINANCE COMMISSION (MISCELLANEOUS PROVISIONS) ACT, 1995

AN  
ACT

*Preamble.* to determine the qualifications requisite for appointment as Members of the Assam Finance Commission and the manner in which they shall be selected and to prescribe their powers.

It is hereby enacted in the Forty-sixth Year of the Republic of India as follows:—

*Short title and commencement.*

1. (1) This Act may be called the Assam Finance Commission (Miscellaneous Provisions) Act, 1995.

(2) It shall come into force on such date as the Government may, by notification, appoint.

*Definitions.*

2. In this Act, unless the context otherwise required,—

(1) "Commission" means the Assam Finance Commission constituted by the Governor pursuant to sub-clause (1) of Article 243 I of the Constitution.

(2) "Government" means the Government of Assam.

(3) "Governor" means the Governor of Assam.

(4) "Member" means the Member of the Assam Finance Commission.

(5) "Chairman" means the Chairman of the Assam Finance Commission.

(6) "Member Secretary" means a Member of the Assam Finance Commission; specially designated as Member Secretary.



6

Qualification for appointment and the manner of selection of members of the Commission.

3. The Chairman of the Commission shall be selected from among persons, who have wide experience in public affairs, with special reference to economic and financial matters and four other members including the Member-Secretary shall be selected from among persons who—

- (a) are or have been or are qualified to be appointed as Judges of a High Court; or
- (b) have special knowledge of the finance and accounts of a Government; or
- (c) have had wide experiences in financial matters and in administration; or
- (d) have special knowledge of Economics; or
- (e) have had long experience as an administrator at senior levels with particular reference to financial and economic matters.

Personal interest, to disqualify members.

4. Before appointment of a person as a Chairman or a member of the Commission, the Governor shall satisfy himself that the person shall have no such financial or other interest as is likely to affect prejudicially his functions as a member of the Commission, and the Governor shall also satisfy himself from time to time with respect to every member that he has no such interest and any person who is or whom the Governor proposes to appoint to be, a member shall, whenever required by the Governor so to do, furnish to him such information as the Governor considers necessary to satisfy himself in this regard as also for the performance by him of his duties as the Chairman or a Member of the Commission.

Disqualification for being a member of the Commission.

5. A person shall be disqualified for being appointed as, or for being a member,—

- (a) if he is of unsound mind;
- (b) if he is an undischarged insolvent;
- (c) if he has been convicted of an offence involving moral turpitude and;
- (d) if he has such financial or other interest as is likely to affect prejudicially his functions as a member of the Commission.

Terms of office of members and eligibility for re-appointment. 6. Every member shall hold office for such period as may be specified in the orders of the Governor appointing him but shall be eligible for re-appointment :

Provided that he may, by letter addressed to Governor resign his office.

Conditions of service and other allowances of members. 7. (1) The members shall render whole-time or part-time service to the Commission as the Governor may in each case specify.

(2) Members shall be paid such fees or salaries and such allowances as the Governor may, by orders made in this behalf, determine.

Procedure and powers of the Commission. 8. (1) The Commission shall determine their procedure and in the performance of their functions shall have all the powers of a Civil Court under the Code of Civil Procedure, 1908 while trying a suit in respect of the following matters, namely :—

- (a) summoning and enforcing the attendance of the witness;
- (b) requiring the production of any document;
- (c) the requisitioning of any public record from any court or office.

(2) Commission shall have the power to require any person to furnish information on such points or matters as in the opinion of the Commission may be useful for, or relevant to any matter under the consideration of the Commission and any person so required shall notwithstanding anything contained in sub-section (2) of Section 54 of the Indian Income Tax Act, 1922 or in any other law for the time being in force, be deemed to be legally bound to furnish such information within the meaning of Section 176 of the Indian Penal Code.

(3) The Commission shall be deemed to be a Civil Court for the purpose of Sections 345 and 346 of the Code of Criminal Procedure, 1973 (Act II of 1974).

Annexure - IX

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR :::: GUWAHATI-6

CERTIFICATION IN RESPECT OF LEVYING OF PROPERTY TAX  
BY THE URBAN LOCAL BODIES.

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/197: This is to certify that, under Section 68 of the Assam Municipal Act, 1956, the Urban Local Bodies are fully authorized to levy property tax (including tax for all types of residential and commercial properties) without any hindrance in this regard.

  
Principal Secretary to the Govt. of Assam  
Urban Development Department

Memo No. UDD(M)31/2008/197-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-

- ✓ 1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General (Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance (Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

  
Secretary to the Govt. of Assam  
Urban Development Department



পত্ৰিকাক নং-১৩৮/১১

Annexure - X

Registered No.-768/9



অসম ৰাজপত্ৰ  
सत्यमेव जयते

# THE ASSAM GAZETTE

অসাধাৰণ  
EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

নং 110 দিশপুৰ, মঙ্গলবাৰ, 5 এপ্ৰিল, 2011, 15 চ'ত, 1933 (শক)  
No. 110 Dispur, Tuesday, 5th April, 2011, 15th Chaitra, 1933 (S.E.)

GOVERNMENT OF ASSAM  
ORDERS BY THE GOVERNOR  
URBAN DEVELOPMENT DEPARTMENT

## NOTIFICATION

The 31st March, 2011

**No. UDD(M)31/2008/199 :-** It is for information of all concerned, that the State Level Property Tax Board, constituted vide Government Notification No. UDD(M) 31/2008/198, dtd. 30th March, 2011, shall have the following work plan.

1. To monitor the matter of enumeration and assessment of all types of properties by the Urban Local Bodies, as per the provisions of the Assam Municipal Act, 1956. This monitoring will be done quarterly in a year in the State head quarter, to assess the progress made in this regard. This monitoring will be followed by inspection of the register kept for this purpose, by the officials of the Directorate of Municipal Administration, Assam. The target of enumeration and assessment in a particular year, starting from the year 2011-12, shall be 25% for an Urban Local Body.

2. To monitor the rate of collection and the time taken for collection in a particular year, starting from the year 2011-12. This task will be achieved by deputing the Chief Valuation Officer and Other Valuation Officers in the field by the Director of Municipal Administration, Assam.

3. The level of Tax rate, fixed by an Urban Local Body in a meeting in accordance with the provisions of the Assam Municipal Act, 1956, shall be subject to suggestions and recommendations by this Board.

**SARASWATI PRASAD,**

Principal Secretary to the Government of Assam,  
Urban Development Department, Dispur.

The 31st March, 2011

No. UDD(M)31/2008/200 :- It is for information of all concerned, that the following service standards for four service sectors - water supply, sewerage, storm water drainage and solid waste management are proposed to be achieved by the Urban Local Bodies, as noted against each by the end of 31st March, 2012.

## WATER SUPPLY -

(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/ Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagoan MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	40%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Mangaldoi MB, Rangia MB, Kharupetia TC, Biswanath Chariali MB, Morigaon MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	25%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palasbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	15%

## SEWERAGE -

(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/ Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagoan MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	20%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Morigaon MB, Mangaldoi MB, Rangia MB, Kharupetia TC, Biswanath Chariali MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	15%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palasbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	10%



**SOLID WASTE MANAGEMENT -**  
(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/ Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagoan MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	25%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Morigaon MB, Mangaldoi MB, Rangia MB, Kharupetia TC, Biswanath Chariali MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	20%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palasbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	15%

**STORM WATER DRAINAGE -**  
(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/ Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagoan MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	50%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Morigaon MB, Mangaldoi MB, Rangia MB, Kharupetia TC, Biswanath Chariali MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	40%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palasbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	30%

**SARASWATI PRASAD,**

Principal Secretary to the Government of Assam,  
Urban Development Department, Dispur.



## Service Sectors : Water Supply Services

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Household Level Coverage of direct Water Supply	22.43%	23%
2.	Per capita Quantum of Water	127.6 lpcd	128 lpcd
3.	Extent of Metering Water Connection	18.5%	20%
4.	Extent of Non Revenue Water	66.3%	62%
5.	Continuity of Water Supply	2 hours per day	2 hours per day
6.	Efficiency of Redressal of Customer Complaints	100%	100%
7.	Quality of Water Supplied	100%	100%
8.	Cost Recovery in Water Supply Services	60%	65%
9.	Efficiency in Collection of Water Related Charges	98.9%	99%

  
**Commissioner,**  
**Guwahati Municipal Corporation,**  
**Guwahati.**

N.B.: The levels proposed to be achieved and Guwahati Municipal Corporation by 31.03.2012 are just a target and Guwahati Municipal Corporation may exceed or fall short in achieving the declared targets due to many extraneous circumstances.

**Service Sectors : Waste Water Management (Sewerage & Sanitation)**

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Coverage of Toilets	100%	100%
2.	Coverage of Waste Water Network Services	0%	0%
3.	Efficiency in Collection of Waste Water	0%	0%
4.	Adequacy of Capacity for Treatment of Waste Water	0%	0%
5.	Quality of Treatment	0%	0%
6.	Extent of Reuse and Recycling of Waste Water	0%	0%
7.	Extent Cost Recovery in Waste Water management	0%	0%
8.	Efficiency in Redressal of Customer Complaints	0%	0%
9.	Efficiency in Collection of Sewerage Charges	0%	0%

**Commissioner,  
Guwahati Municipal Corporation,  
Guwahati.**

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**Service Sectors : Solid Waste Management**

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Household Level Coverage of SWM Services through door-to-door Collection of Waste Charges	65%	70%
2.	Collection Efficiency	84%	90%
3.	Extent of Segregation of Waste at source	0%	5%
4.	Extent of Recovery of Waste collected	7.96%	8%
5.	Extent of Segregation of Waste	5.38%	6.5%
6.	Extent of Cost Recovery for the ULBs in SWM Services	25%	27%
7.	Efficiency in Redressal of Customer Complaints	100%	100%
8.	Efficiency in Collection of SWM Charges	25%	27%

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Guwahati Municipal Corporation,  
Guwahati.**

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**Service Sectors : Storm Water Drainage**

Sl. No.	Indicator	Level as in the year 2010-11 (Unit)	Level proposed to be achieved by 31.03.2012 (Unit)
1.	Coverage of Storm Water Drainage Network	188%	190%
2.	Aggregate Numbers of incident water logging reported in a year	756 Nos. per year	655 Nos. per year

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Guwahati Municipal Corporation,  
Guwahati.**

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